ADVANCING DEMOCRACY THROUGH TECHNOLOGY



eCRIS Users' Guide

for the Treasurers and Deputy Treasurers of the Candidate Committees



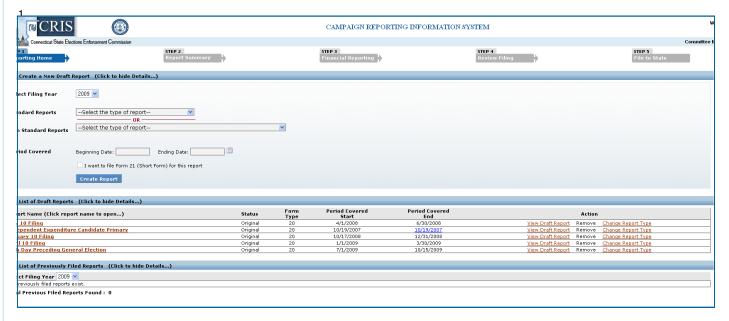
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Reporting Home

Filing Options



Perform one of the three functions:

- 1. Create a New Draft Report
- Select Filing year (Current year is default)
- Select Standard Report or Non Standard Report

(Note: You can select Standard Reports:

- 7th Day Preceding Primary (May Election)
- July 10 Filing
- 7th Day Preceding Primary (November Election)
- January 10 Filing

OR

Non Standard Reports:

- Independent Expenditure General Election
- Termination Report for Candidate Committee)
- Period Covered Beginning Date and Ending Date
 (Date is populated, only in some instance Ending Date can be changed)
- Select check box to file Form 21 (*if applicable*)
- Click to Create Report

Reporting Home



2. List of existing Draft Reports

Report Name (Click report name to open) Status (Original or Amendment) Form Type (*Form 20 or Form 30*) Period Covered Start (Not changeable)

Period Covered End (Can be changeable)

Actions

VIEW DRAFT REPORT – Allows you to View the data. **REMOVE – Allows you to Delete Report.** CHANGE REPORT TYPE - Allows you to change a type of the report

3. List of Previously Filed Reports

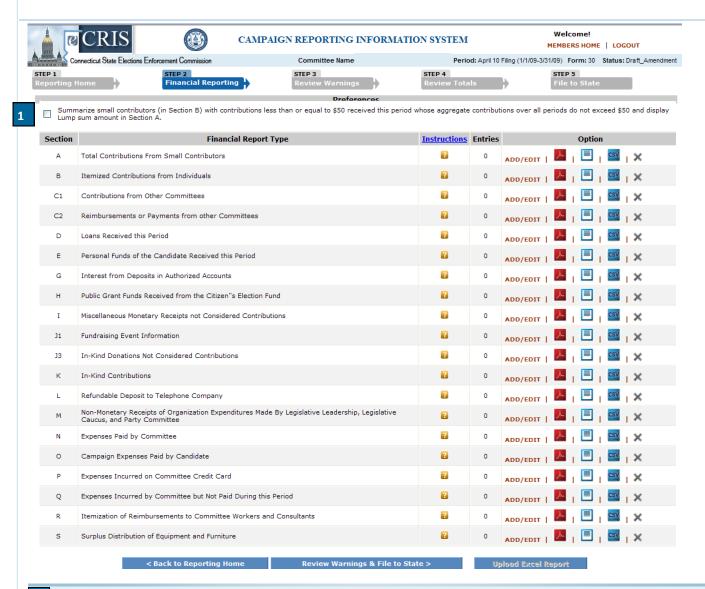
Select Filing year

Actions

VIEW DRAFT REPORT - Allows you to View the data. AMEND – Allows you to change Report. FILE REPORT - Allows you to file report

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Financial Reporting



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Select check box to summarize small contributors (in Section B) with contributions less than \$50 received this period whose aggregate contributions over all periods do not exceed \$50 and display Lump sum amount in Section A.

Options

ADD/EDIT - Allows you to Add and Edit the data.

VIEW – Allows you to View the data.

DELETE ALL - Allows you to Delete all the data stored entries.

Total Entries – Displays the total entries recorded.

Financial Reporting



- A. Total Contributions from Small Contributors
- **B.** Itemized Contributions from Individuals
- C1. Contributions from Other Committees
- C2. Reimbursements or Payments from other Committees
- D. Loans Received this Period
- E. Personal Funds of the Candidate Received this Period
- F. Anonymous Contributions
- G. Interest from Deposits in Authorized Accounts
- H. Public Grant Funds Received from the Citizen's Election Fund
- **J1. Fundraising Event Information**
- **J3. In-Kind Donations Not Considered Contributions**
- L. Refundable Deposit to Telephone Company
- M. Non-Monetary Receipts of Organization Expenditures Made By

Legislative Leadership, Legislative Caucus, and Party Committee

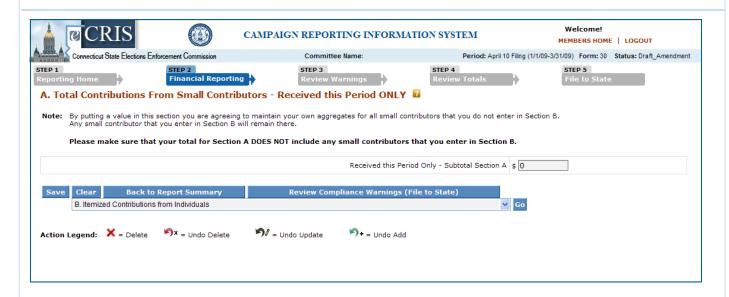
- N. Expenses Paid by Committee
- O. Campaign Expenses Paid by Candidate
- P. Expenses Incurred on Committee Credit Card
- Q. Expenses Incurred by Committee but Not Paid During this Period
- R. Itemization of Reimbursements to Committee Workers and Consultants
- S. Surplus Distribution of Equipment and Furniture

Buttons:

Back to Reporting Home - This button takes you to the home screen. Review Filing - This button Allows you to Review the filing. **Upload Reports – This button allows you to upload the Reports.**

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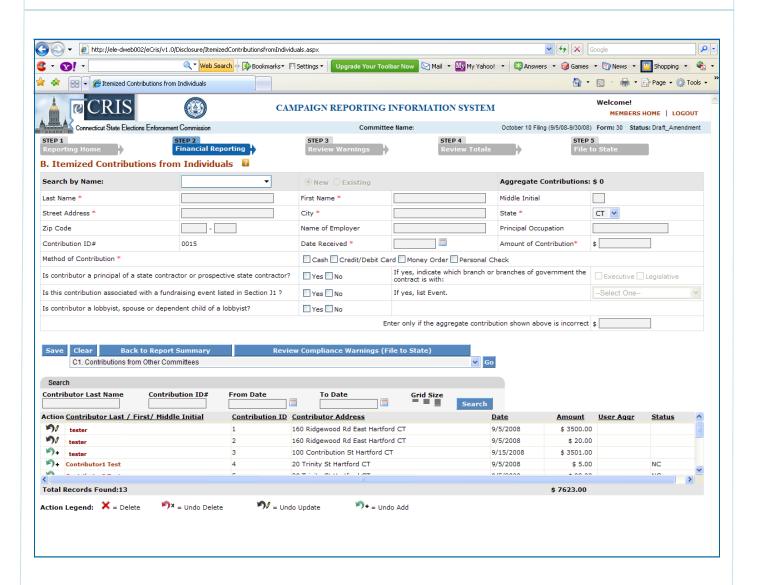
Sec. A. Total Contributions from Small Contributors



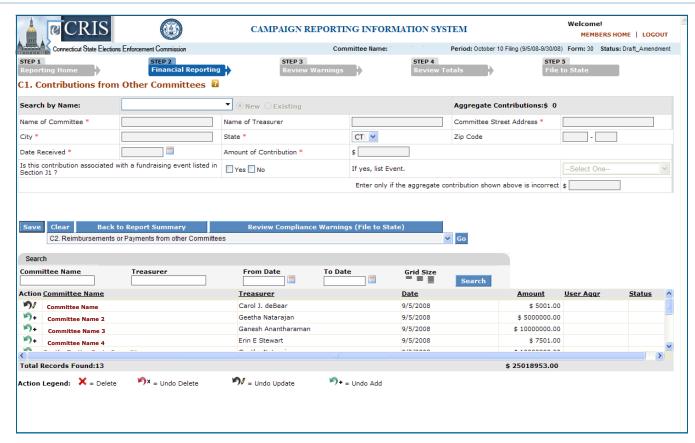
I. Enter Lump Sum amount of Small Contributions





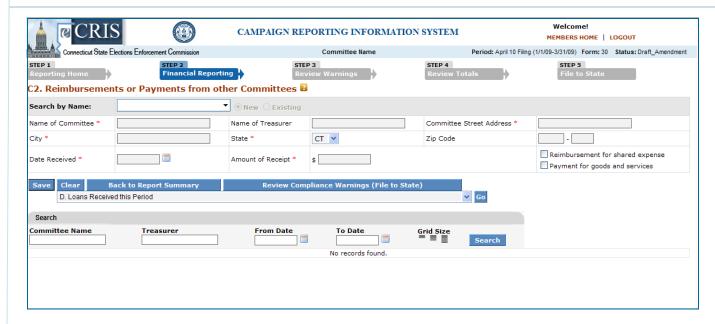


Sec. C1. Contributions from Other Committees



Add a new committee record

Sec C2. Reimbursements or Payments from Other Committees



Add a new committee record

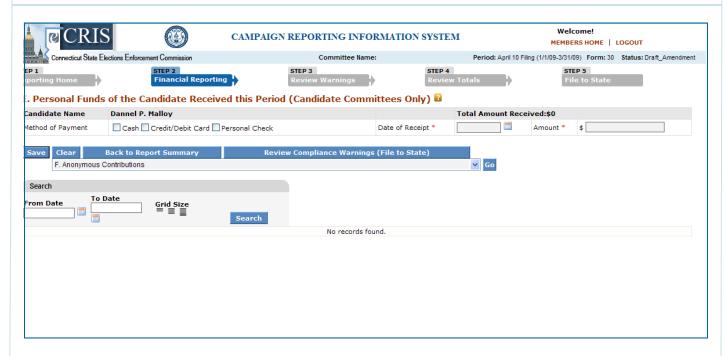






Add a new loan record

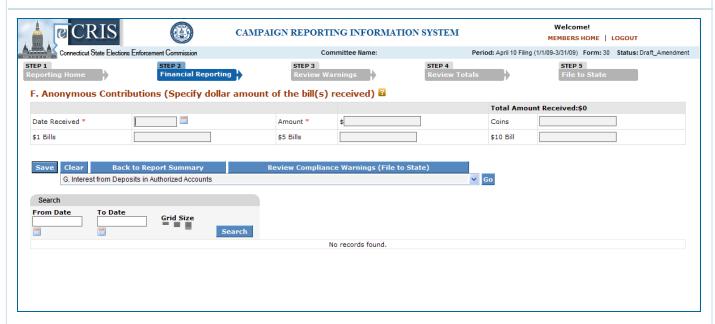
Sec. E. Personal Funds of the Candidate Received this Period



To Add a New Personal Fund Record



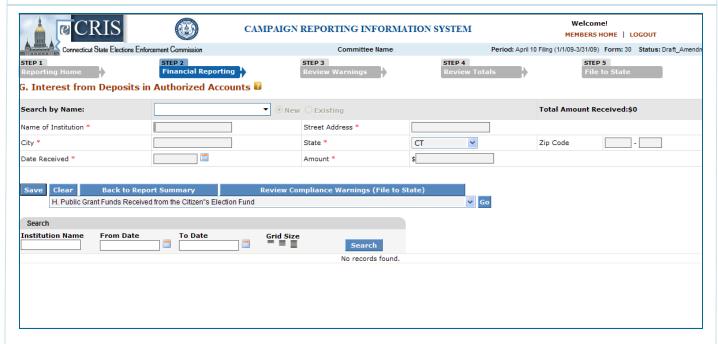




Add a new contribution record

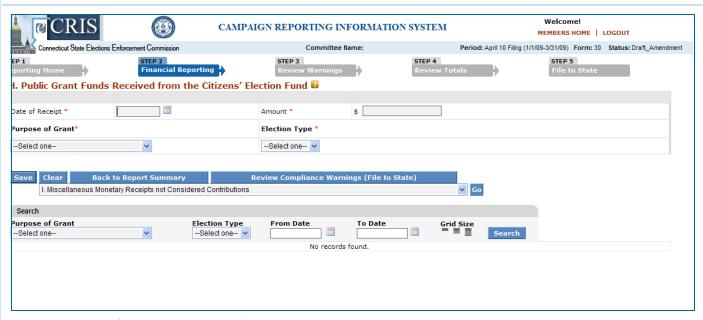
Sec. G. Interest from Deposits in Authorized Accounts





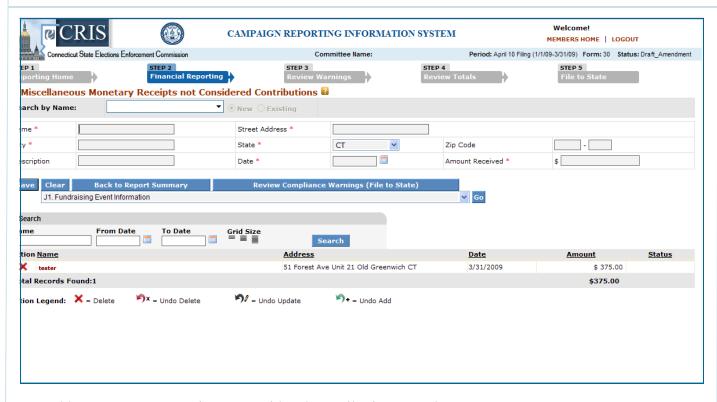
Add a new interest record from Deposit Record

Sec. H. Public Grant Funds Received from Citizens' Election Program



Add New Reimbursement Record

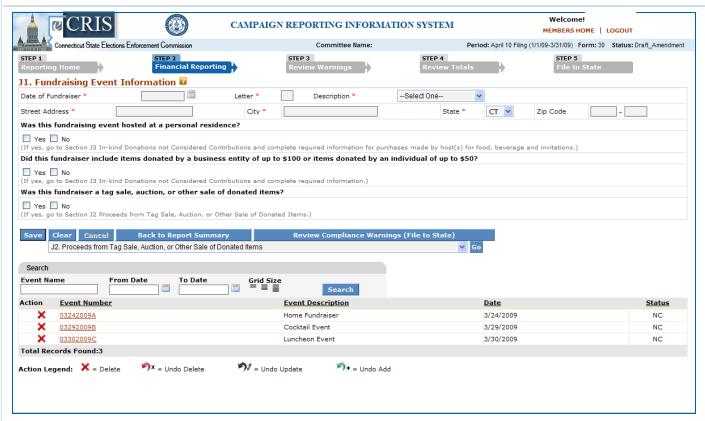
Section I. Miscellaneous Monetary Receipts not Considered Contributions



Add New Monetary Receipt not considered Contribution Record



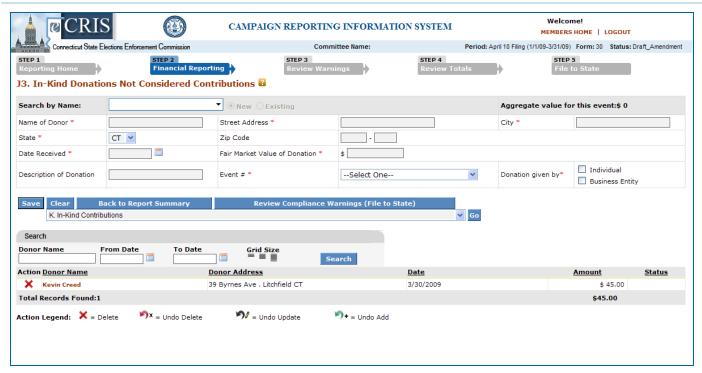
Section J1. Fundraising Event Information



Add a new Fundraising Event



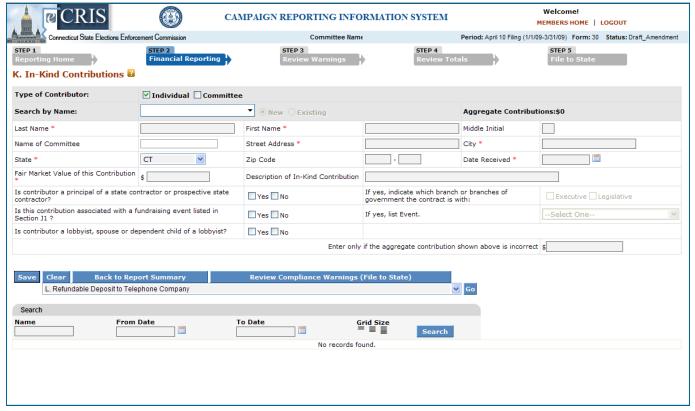
Sec. J3. In-Kind Donations or not Considered Contributions



Add New Donor Record

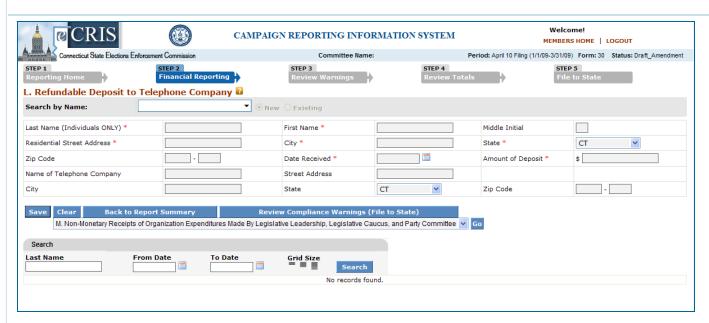
Sec. K. In-Kind Contributions





Add New Contributor Record

Sec. L. Refundable Deposit to Telephone Company



Add New Contributor Record

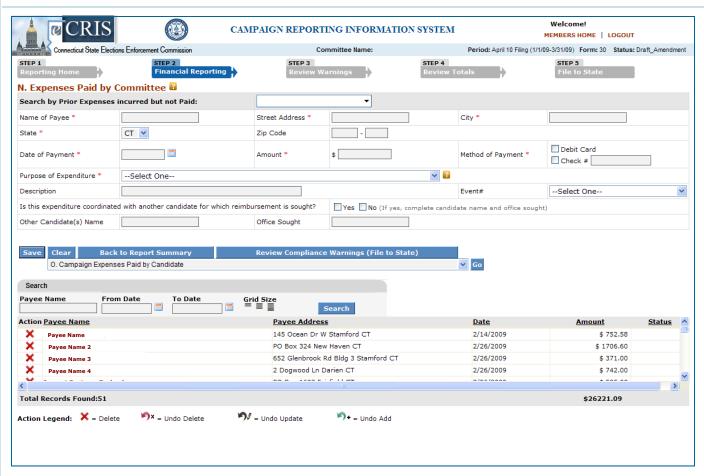
Sec. M. Non—Monetary Receipts of Organization Expenditures Made by Legislative Leadership, Leg. Caucus, and party Committee



Add New Committee Record



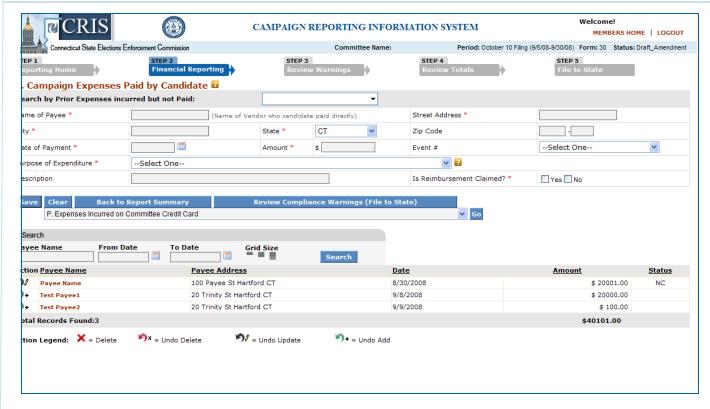




Add New Expense Record

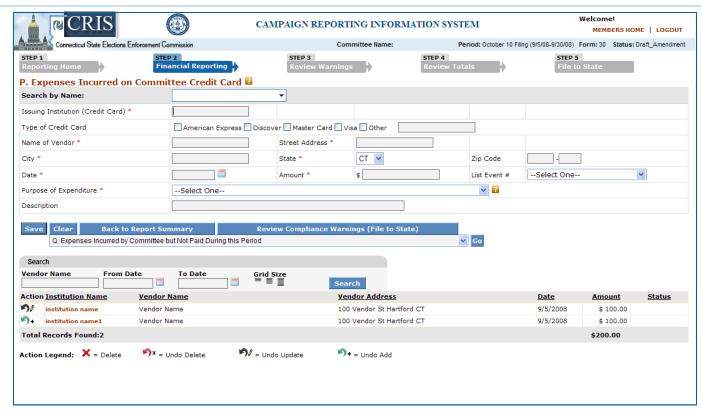
Sec. O. Campaign Expenses Paid by Candidate





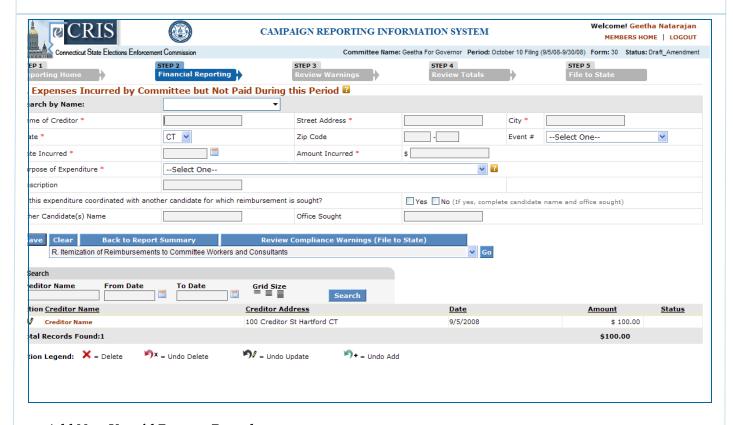
Add New Expense Record

Sec. P. Expenses Incurred on Committee Credit Card



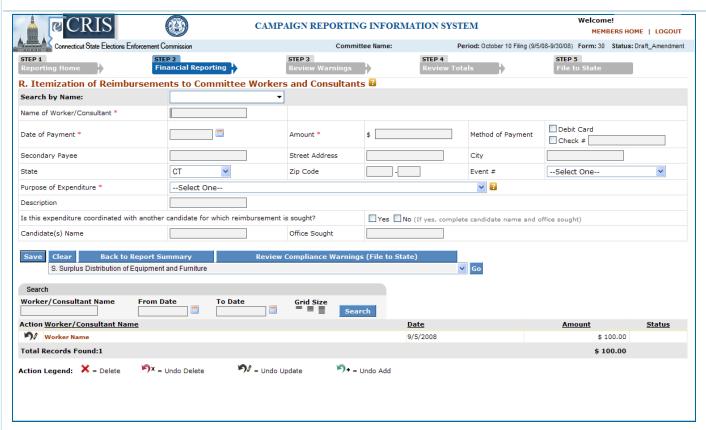
Add New Expense on Committee Credit Card Record

Sec. Q. Expenses Incurred by Committee but Not Paid During this Period



Add New Unpaid Expense Record

Sec R. Itemization of Reimbursements to Committee Workers and Consultants



Add New Reimbursement Record

Sec S. Surplus Distribution of Equipment and Furniture





Add New Surplus Distribution Record

Review Warnings



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Review Totals



	CRIS	CAMPAIGN REPORTING INFORMAT	TION SYSTEM	Welc M	ome! EMBERS HOME LOGOL
LA Co	onnecticut State Elections Enforcement Commission	Committee Name	Period: October 10	0 Filing (9/5/08-9/30/08) Form:	30 Status: Draft_Amendm
P 1 porting I	Home STEP 2 Financial Reporting Financial Reporting STEP 2 Financial Reporting Financial R	STEP 3 Review Warnings	STEP 4 Review Totals	STEP 5 File to Stat	e
	is to State (Sammary Totals Fage)			Column A This Period	Column B Aggregate
12	Balance on hand from day Committee was formed				\$0.0
13	Balance on hand at the beginning of this Reporting Period			\$0.00	
14	Contributions received from Individuals (Sections A and B			\$7,743.00	\$7,743.0
15	Receipts from Other Committees (Sections C1 and C2)			\$25,028,978.00	\$25,028,978.0
16	Other Monetary Receipts (Sections D through I)			\$22,681.00	\$22,681.0
17	Total Proceeds from Small Purchases at Tag Sales, Auction	ns or Other Sales (Section J2)		\$5,025.00	\$5,025.0
18	Total Monetary Receipts (add totals for lines 14 through 17)		\$25,064,427.00	\$25,064,427.0
19	Subtotals (add totals in line 13 + line 18 in Column A; and	in lines 12 + 18 in Column B)		\$25,064,427.00	\$25,064,427.0
20	Expenses Paid by Committee (Section N)			\$20,001.00	\$20,001.0
21	Balance on hand at close of this Reporting Period (Subtrac	t line 20 from line 19 in both Columns)		\$25,044,426.00	\$25,044,426.0
22	In-Kind Donations not Considered Contributions Received	(Section J3)		\$3,606,000.00	\$3,606,000.0
23	In-Kind Contributions Received (Section K)			\$10,050,315.00	\$10,050,315.0
24	Refundable Deposit to Telephone Company (Section L)			\$200.00	\$200.0
25	Receipts of Organization Expenditures (Section M)			\$121.00	\$121.0
26	Beginning Loan Balance			\$0.00	
26a	+ Loans Received (Section D)			\$2,151.00	\$2,151.0
26b	+ Interest and Penalties on Loan(s)			\$0.00	\$0.0
26c	- Payments on Loan(s)			\$0.00	\$0.0
26d	Total Outstanding Loan Amount			\$2,151.00	\$2,151.0
27	Campaign Expenses Paid by Candidate (Section O)			\$40,101.00	\$40,101.0
28	Expenses Incurred on Committee Credit Card (Section P)			\$200.00	\$200.0
29	Expenses Incurred by Committee During this Period but No	ot Paid (Section O)		\$100.00	,====
29a	Total Outstanding Expenses Incurred by Committee still Ur (NOTE: If Total Outstanding Expenses are incorrect	paid (Section Q)		6400.00	date Reset

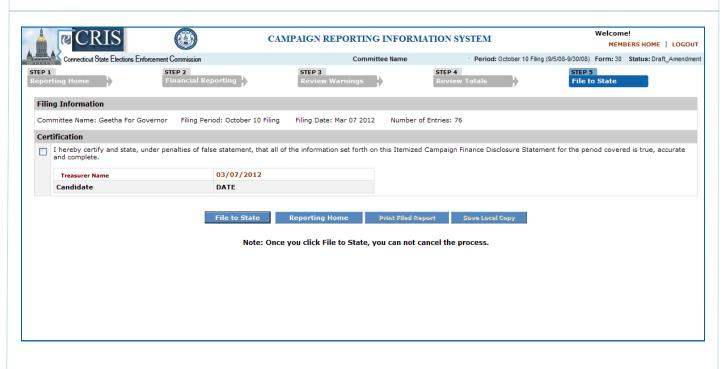
Review Totals



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File to State





Please wait as report is being generated.

processing Reporting Home Print Filed Report Save Local Copy

Note: Once you click File to State, you can not cancel the process.

Congratulations! You have successfully filed the report to state.

File to State Reporting Home Print Filed Report Save Local Copy

Note: Once you click File to State, you can not cancel the process.

Notes:		